



KISII UNIVERSITY

UNIVERSITY EXAMINATIONS

FIRST YEAR EXAMINATION FOR THE AWARD OF THE
POST – GRADUATE DIPLOMA IN EDUCATION
FIRST SEMESTER, 2021/2022
(JUNE - SEPTEMBER, 2022)

PGDE 707: EDUCATIONAL MANAGEMENT

STREAM: Y1 S1

TIME: 2 HOURS

DAY: FRIDAY, 9:00 – 11:00 A.M.

DATE: 16/09/2022

INSTRUCTIONS

- 1. Do not write anything on this question paper.*
- 2. Answer Question ONE [Compulsory] and any other THREE Questions.*

1. a) Briefly explain the following functions of management in an educational institution: (9 marks)

- Organizing
- Planning
- Leading

b) Organizational structure cannot be established in any educational institution without managerial consideration, explain. (12 marks)

c) With examples, illustrate what inputs and outputs in an educational organization are (4 marks)

2. a) Briefly state functions of cabinet secretary for education

(6 marks)

b) One of the factors affecting effective leadership in school organization is head teacher's unwillingness to accept criticism. Discuss. (9 marks)

3.a) Explain duties of a mass teacher.

(5 marks)

b) what factors should be considered in planning for an education institution.

(10 marks)

4. a) Old/Classical Approach Principals have been useful to our educational system, explain.

(10 marks)

b) Identify three basic psychological needs which a head teacher might consider when dealing with a teacher in his school. (5 marks)

5. a) Explain what organization structure is and outline the main factors that influence structuring change. (10 marks)

b) State how the teaching staff in the school can be motivated. (5 marks)

6. a) Whose principles are these in Scientific Management thought? Explain them. (5 marks)

i. Espirit de corps

ii. The scalar chain principle

b) State five purposes of a school budget. (10 marks)