



UNIVERSITY EXAMINATIONS
FOURTH YEAR EXAMINATION FOR THE AWARD OF
THE DEGREE IN BACHELLOR OF EDUCATION
FIRST SEMESTER 2023/2024
[AUGUST-DECEMBER, 2023]

EAPE 411/417: EDUCATION ADMINISTRATION AND MANAGEMENT
STREAM: Y4 S1 **TIME: 2 HOURS**

DAY: MONDAY, 9.00 – 11.00 A.M.

DATE: 20/11/2023

INSTRUCTIONS

- 1. Do not write anything on this question paper.***
- 2. Answer Questions ONE and any other TWO Questions***

QUESTION ONE

- a) Explain the meaning of Educational Management [6 Marks]
- b) Discuss the influence of scientific classical management theory on the modern educational administration in Kenya [10 Marks]
- c) Discuss the main failures of Laissez Faire leadership style in education [8 Marks]
- d) What is supervision in Educational Administration? [6 Marks]

QUESTION TWO

- a) Explicate the place of Trade Unions in Educational Institutions [5 Marks]
- b) Discuss the shortcomings of trade unions in agitation for members' interest in educational institutions by citing relevant examples [15 Marks]

QUESTION THREE

You are the principal of Kitungu Mixed Secondary School in Kenya. Discuss how you will use theory X to bring order among:

- a) Teachers in school [10 Marks]
- b) Non-teaching staff [10 Marks]

QUESTION FOUR

- a) Financial budgeting is very important in educational management. Discuss by citing relevant examples [10 Mark]
- b) Discuss the process and significance of Financial Auditing in educational management by citing relevant examples [10 Marks]

QUESTION FIVE

Scientific or classical management theory by Fredrick Taylor (1856-1917) has been universally accepted by educational management scholars as appropriate. Discuss the Taylorian principles of Scientific Management. [20 Marks]

QUESTION SIX

- a) Differentiate between power and authority in educational institutions [6 Marks]
- b) Discuss the human resource recruitment process in a school by citing relevant examples [14 Marks]