

KISII UNIVERSITY
UNIVERSITY EXAMINATIONS
FIRST YEAR EXAMINATIONS FOR THE AWARD OF THE
DEGREE OF MASTERS IN BUSINESS ADMINISTRATION FIRST SEMESTER 2023/2024
JAN –APRIL SEMESTER 2024

**MPLM 724 ADMINISTRATION OF PROCUREMENT ACTIVITIES IN SUPPLY CHAIN
MANAGEMENT**

DATE:

TIME 2 Hours

INSTRUCTIONS

Answer Question **ONE** and any other **TWO** Questions.

QUESTION ONE: COMPULSORY (20 MARKS)

- a) Discuss the importance of effective and efficient procurement administration in an organization. 10mks
- b) Explain the various activities undertaken in the pre-contract phase. 10mks

QUESTION TWO: (20 MARKS)

- a) Explain any six functions of administration in an organization. 10mks
- b) Discuss the various contract documents used in the administration of procurement activities. 10mks

QUESTION ONE: THREE (20 MARKS)

- a) Discuss the procurement activities undertaken in the administration of procurement. 10mks
- b) Discuss the key performance indicators used by organizations in the administration of procurement. 10mks

QUESTION FOUR: (20 MARKS)

- a) Discuss the components of supplier agreement. 10mks
- b) Explain briefly the key considerations in the administration of the following procurement processes. 10mks
 - i) Tender opening
 - ii) Tender evaluation
 - iii) Tender award

END