



UNIVERSITY EXAMINATIONS

FIRST YEAR EXAMINATION FOR THE AWARD OF THE DIPLOMA IN INFORMATION TECHNOLOGY

SECOND SEMESTER 2023/2024

[JAN – APRIL, 2024]

DIT 0106: ACCOUNTING INFORMATION SYSTEMS

STREAM: Y1 S2

TIME: 2 HOURS

DAY: TUESDAY, 3:00 - 5:00 P.M.

DATE: 16/04/2024

INSTRUCTIONS

- 1. Do not write anything on this question paper.**
- 2. Answer question ONE (Compulsory) and any other TWO questions.**

QUESTION ONE [30 MARKS]

- a. Define the following terminologies as used in Computer applications
 - i. Financial applications [3 marks]
 - ii. Payroll Software [3 marks]
 - iii. General ledger [3 marks]
 - iv. Fixed assets software [3 marks]
- b. Briefly discuss ten types of financial applications, use examples where appropriate [10 marks]
- c. Financial applications come bundled with all the necessary features to enable smooth monitoring of business operations, briefly discuss EIGHT of these features [8 marks]

QUESTION TWO [20 MARKS]

- a. Explain the advantages of centralized system of maintaining stores. [10 marks]
- b. State and briefly explain the limitations of budgets in the management of business firms. [10 marks]

QUESTION THREE [20 MARKS]

- a. Explain the advantages of centralized information systems. [10 marks]
- b. State and briefly explain the essential requirements of an effective stock control system. [10 marks]

QUESTION FOUR [20 MARKS]

- 1. Name four ways in which a company could finance a cash deficit.[4 marks]
- 2. Identify the procedure followed when unlocking a password protected document [5 marks]
- 3. Differentiate between a computer and computer system [4 marks]
- 4. Describe the methods used in adding the following:
 - a. New slide (3 marks)
 - b. New page (3 marks)
 - c. New worksheet (3 marks)

QUESTION FIVE [20 MARKS]

- 1. Below is a list of functions of certain keyboard shortcuts, give the list of the keyboard shortcuts that does the stated functions.
 - a. Make letters bold. (1 mark)
 - b. Make letters italic. (1 mark)
 - c. Copy the selected text or object. (1 mark)
 - d. Cut the selected text or object. (1 mark)
 - e. Paste the selected text or object. (1 mark)
 - f. Print a document (1 mark)
- 2. List the procedure followed when saving the following:
 - a. Word document (3 marks)
 - b. Workbook (3 marks)
 - c. Presentation (3 marks)
- 3. List the procedure followed when performing the following:
 - i. Delete a table without losing the data or table formatting (3 marks)
 - ii. Delete a table and its data (2 marks)